

Health Policy

Bright Sparks management undertake to provide a safe and healthy environment for children and staff alike.

Staff will ensure that the well-being of infants, toddlers and young children is promoted at all times.

All Bright Sparks staff are expected to follow recommended Health Department Policies and always maintain a high standard of hygiene.

Teachers are expected to maintain a current First Aid Certificate. Recertification costs will be met by Management.

EXCLUSION

It is advised that children and staff stay away from the Centre until there is no risk of spreading an illness. A clearance medical certificate must be given to the child's teachers upon the child's return to the centre.

A child must be kept away if s/he has:

- A high temperature (over 37.5° C)
- Been vomiting or had diarrhea (the child must be clear for 48 hours before returning- Doctor's Certificate will be required)
- Constant cough which is not linked to asthma or a breathing disorder
- Eye infection while weeping
- Inflamed throat, eyes
- Green, runny nose
- Weeping ears
- Head lice- child must be treated for a day before returning to the centre.
- Infected sores
- A unidentified rash
- Any contagious disease

If a child becomes ill during the day s/he will be isolated from the other children and parents notified immediately. The illness will be recorded in the Illness Register.

Parents must notify the Centre of any infections or illnesses their child has: chickenpox; gastroenteritis; measles; conjunctivitis; croup; head lice; meningitis; ringworm etc.

IMMUNISATION

The Ministry of Health requires all licensed early childhood centres to sight and record every child's immunisation history.

In the event of a breakout of a vaccine preventable disease, all children who are not

immunised will be required to remain at home for the duration of the outbreak.
Parents are

asked to provide up-to-date photocopies of their child's immunization history for Bright Sparks records.

MEDICATION

Any medication is to be given directly to staff or put in the kitchen fridge on arrival, NOT left in bags or baskets. Staff must be told of any medication to be given. Medication must:

- Be signed for in the Medicine Chart
- Be in it's original bottle / tube
- Be in the name of the child who it is for
- Not exceed the stated dosage

CREAMS: If non-prescribed, it will be given at teachers' discretion.

PARACETAMOL: Bright Sparks teachers will **only** administer Paracetamol/ Pamol with discretion for shock, a rapidly rising temperature and/ or Doctor's prescription.

Bright Sparks teachers will not administer Paracetamol to children who do not have any of the above mentioned symptoms or a doctor's certificate.

In the circumstance of a shock/ rapidly rising temperature the parent will be contacted immediately, permission for administering PARACETAMOL/ Pamol will be requested. Parents will be required to come and pick up the child immediately. The Medicine chart will be signed upon parent's/ emergency's person arrival at the centre.

Early Childhood Regulations 2008 46 / C-HS 27 & HS 28

Date of Review 23rd August 2010

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