

# Welcome to Preschool



Head Teacher



## Stellar Team

## Astron Team

**Our Vision is to encourage a positive outlook on interpersonal relationships and a sound awareness of social justice.**

Our goals are:

- For children to enjoy their time at Bright Sparks!
- For children to develop a sense of respect for themselves, others and their environment.
- To increase each child's level of independence and conscientiousness
- To encourage children to take responsibility of their own learning
- To support children in becoming self assured.
- To empower children as confident and competent learners

New information and reminders will be found on the whiteboard. This is located at the front of both Stellar and Astron rooms.

You will also find the sleep chart located at the front of the room.

The nappy chart is in the toilet area.

**At the sign in area you will find:**

- Sign in sheet
- Daily Diary (this documents learning Experiences for the day)

Preschool Flow of the day

The flow of the day is displayed outside the door

Thank you

### Toilet Training

Children are not required to be completely toilet trained however it would be preferable if they have at least begun their toilet training process. This will make their transition run smoother.

Toilet Training steps:

1. Start the training at home first as this is where children feel most secure.
2. Parents must communicate with teachers prior to commencing toilet training in Astron.
3. Both Parents and Teachers will need continue toileting simultaneously in order to give the child consistency and predictability

Toileting accidents are inevitable. For the Health and Safety of children and teachers alike, soiled underwear will not be washed. Depending on the severity of the accident, the underwear may be returned home or disposed of.

If a child has a temperature of over 37.5 degree Celsius, parents are obliged to collect the child from the centre- within an hour upon receiving a phone call from us. Chickenpox, conjunctivitis, diarrhea and many other communicable illnesses will need to be brought to the teachers' attention. A doctor's certificate must be provided by the parents on or before the child comes back to preschool.

### Outings/ Excursions

It is to be expected that we may leave the centre for walks and trips. A cell phone is always carried, making the staff contactable at all times.

Please notify us if you do not wish for your child to participate in this.

There are systems that we have put in place particularly for this room. These are:

- Your child must be sun blocked before arriving to preschool especially for summer time.
- Each child must bring a sun hat for summer and a beanie for winter. **No head gear means no outdoor play** is our policy. We would like the child to have his/her own hat because we don't like them sharing hats. We encourage children to be responsible for their own clothing and other possessions. Therefore we advise that children's belongings must be labelled.
- Friday is our **"lunch box"** day. Each child must bring a lunch box containing healthy food options for morning tea only.
- If your child has specific dietary requirements, please ensure that you let us know as soon as possible.
- During winter season, each child is required to bring in a pair of gum boots, a rain coat and beanie/hat.
- Medicines must be submitted to the teachers to avoid children accessing them.

We aim to e-mail our daily diaries to parents every day, so please ensure that you give us your e-mail address.

Others:

1. Children's belongings must be labelled and placed in their designated cubby holes.
2. This is a NUT FREE Centre. No food containing nuts is permitted on site, including Nutella.

### Nap time

We are firm advocates for children having a little nap (at least 30 minutes) or just a little rest as we believe that it is crucial for children's intellectual and emotional well being to be rested and recharged each day.

We would appreciate if we can all cooperate in this matter.

**We are looking forward to your next learning and development journey here with us.**

**The Preschool Team**